

## North Kingstown Arts Council

Wednesday, January 8, 2020 Minutes

**Members Present:** Jim Halley - Vice Chairperson, Eleanor Acton, Francine Crete, Gerry Grabowski, Robert Martone, Scott Monroe, Paul Pichette, Gail Shawn Burda - Co- Recording Secretary

**Excused Member Absences:** Nancy Sherman (Chairperson), Susan Hannel (Co-Recording Secretary), Donna Vanderbeck & Nora Hall

**Attendee:** Rose Pichette (Recreation Secretary Liaison to Arts Council).

1. **Call to order:** 7:04 pm the Meeting was called to order by Vice Chairperson – Jim Halley
2. **Pursuant to RIGL 42-46-6©** Notice of this meeting has been posted on the Secretary of State's website.
3. **Approval of Minutes:** December 11, 2019 Motion to approve by Gerry Grabowski, seconded by Eleanor Acton. Motion unanimously passed.
4. **Guests:** None
5. **Financial Items:**
6. **Publicity/Website Report:**

a. No report. Gail asked Scott if the second page of the Final Funding Report had been posted to our website, since it wasn't there last time she checked. Scott Monroe said that none of the forms worked on had been posted and that he did not know the procedure for posting to our website: should he be able to post, or does it go back to the developer who we hired to redesign the site? Scott's problem is that the developer has not responded to any of his inquiries. Gerry suggested inviting Mr. Malone to a meeting to answer our questions, Jim agreed. Gerry Grabowski made a motion to do so, seconded by Fran Crete. Motion unanimously passed.

b. Jim Halley asked Rose Pichette to contact Patrick Malone and invite him to our February meeting.

7. **Project Proposals:** None

8. **Final Funding:**

a. *Smith's Castle Christmas at the Castle* – the vote to release the funds was unanimous.

9. **Old Business:**

a. Jim asked that Nora Hall be contacted to provide an updated list of businesses that have been or plan to be contacted to sponsor our Tuesday Night Concerts and Thursday Night Children's Concerts with the Committee Member doing the contacting, so businesses are approached by only one person.

10. **New Business:** Motion to table A. - D. until February's meeting, when information would be available, was made by Gerry Grabowski, seconded by Paul Pichette. Motion unanimously passed.

- a. Election of new officers – tabled until February’s meeting
- b. Roles of the Liaisons – tabled until February’s meeting
- c. Support Forms for Grantees – tabled until February’s meeting
- d. Update to the “Pass the Hat” policy – tabled until February’s meeting

e. A date for a NK Arts Council’s 2020 meeting had to change from November 11<sup>th</sup> (Veteran’s Day Schools closed). Jim asked if we wanted to forgo November’s meeting or change the date. Gail mentioned that organizations holding Fall Festivals would have to wait an extra month to receive reimbursement, the Committee voted to move the meeting to November 18, 2020. Motion unanimously passed.

d. Rose said that she would again include the: Roles of Liaison, Support forms for Grantees and Update “pass the hat” policy forms, for the February meeting for those not at the December meeting.

11. **Correspondence:** None

12. **Adjournment:** Jim Halley made a motion to adjourn at 7:34 pm, seconded by Robert Martone. Motion unanimously passed.