

**TOWN OF NORTH KINGSTOWN**

**MINUTES**

**GOVERNMENT CENTER PLANNING WORK GROUP ("GROUP")**

**JULY 13, 2016**

Present: Phil Bergeron; John Boscardin; Curtis Given; Dianne Izzo; William King; Nicole LaFontaine; Mary King; Sheila McGauvran;

Absent: Dr. Philip Auger; Gary Tedeshi, Kim Jones

- I. Call to Order: Meeting called to order at 5:07 pm by Chair Dianne Izzo.
- II. Approval of June 15, 2016 meeting minutes: Motion to approve June 15, 2016 meeting minutes was unanimously approved.
- III. Public Comment: David Wrenn asked the Committee to give serious consideration to using the Town Hall for administrative offices as the Town Hall is the face of Town Government. Mr. Wrenn left information for the Committee to review regarding Mothballing Historic Buildings by the National Parks Services and feasibility assessment for reuse of historic buildings.

Mr. Given indicated that the current Town Hall is not big enough.

Mr. Wrenn disagreed and brought up a study that he believes Newport Collaborative provided to the former Town Manager regarding use of space at the Town Hall. Mr. Ricky Thompson believes this report was produced in 2010.

- IV. Communication plan for Group: Ms. Izzo indicated that the final copy of the Committee Communication Plan was provided with the typo fixed. Ms. Izzo asked Mr. Bergeron why the Committee's minutes had not yet been posted on the Town website. Mr. Bergeron indicated that there were some IT issues in getting this done and that he would follow up with the Town Manager.
- V. Survey: updated, review/discuss/vote and forward to Planning for posting: The Committee discussed the survey to be posted. Each question was reviewed and input provided. Changes were made to the survey with the understanding that Ms. LaFontaine would make the changes, distribute the survey for a final review by the Committee and would then post on the Town website.
- VI. Report to Town Council – Review Assignments and discuss progress: Ms. Izzo discussed the outline of the final report to be presented to the Town Council and asked for volunteers on the Committee for completion of various sections of the report. Ms. Izzo noted that Ms. King and Ms. McGauvran had provided data for the School Department building requirements section of the report. This data will be finalized once a report on Davisville Academy is presented in the next couple of weeks.

The Committee discussed other sections of the report, specifically the section on available sites. Mr. Given will update the information he previously provided regarding available non-Town owned space. The Committee also discussed various town owned sites. Ms. LaFontaine will provide a list of town-owned sites and the reasons each site may or may not be suitable for the shared Government Center.

Mr. Bergeron indicated that the architectural review of the Town Hall and Annex Building would be completed the 2<sup>nd</sup> or 3<sup>rd</sup> week in August.

- VII. Schedule next meeting: The next meeting will be held on Wednesday, August 17, 2016, at 5 pm.
- VIII. Adjournment: Motion to adjourn unanimously approved at 5:55 pm.