



TOWN OF
NORTH KINGSTOWN, RHODE ISLAND

100 FAIRWAY DRIVE
NORTH KINGSTOWN, R.I. 02852-5762
PHONE: (401) 294-3331
FAX: (401) 583-4140

REQUEST FOR PROPOSAL

(UP TO) SEVENTY-FOUR (74) GOLF CARTS: ELECTRIC AND GAS

*Sealed proposals for the above will be accepted in the Office of the Purchasing Agent, Town Municipal Offices, 100 Fairway Drive, North Kingstown, RI 02852, until 11:00 am on Tuesday, December 19, 2017, and will then be publicly opened read aloud.

**NO BIDS WILL BE ACCEPTED AFTER THE TUESDAY, DECEMBER 19, 2017,
11:00AM DEADLINE.**

IT IS THE RESPONSIBILITY OF THE PROSPECTIVE BIDDERS TO MONITOR THE TOWN'S WEBSITE FOR ANY SUBSEQUENT BID ADDENDUMS. NO ADDENDUMS WILL BE ISSUED OR POSTED WITHIN FORTY-EIGHT (48) HOURS OF THE BID SUBMISSION DEADLINE.

Prospective bidders are asked to call John Rainone, Town of North Kingstown Municipal Golf Course at (401) 294-4051 to schedule date and time to inspect carts to be traded.

The bid will be evaluated as to R.I.G.L. 45-55-5. (2) "Competitive Sealed Bidding" and the award shall be made on the basis of the lowest evaluated or responsive bid price.

Specifications may be obtained at the Purchasing Agent's Office at address listed above.

A certificate of Insurance showing \$1 million General Liability and \$1 million Any Auto, with the Town being named as an additional insured, Worker's Compensation, with a waiver of subrogation will be required of the successful bidder.

The Town of North Kingstown reserves the right to reject any or all proposals or parts thereof; to waive any formality in same, or accept any proposal deemed to be in the best interest of the Town.

The Town of North Kingstown will provide interpreters for the hearing impaired at any pre-bid or bid opening, provided a request is received three (3) days prior to said meeting by calling 294-3331, ext. 142.

Purchasing Agent

***PLEASE PROVIDE FOUR (4) HARD COPIES FOR REVIEW.**

Town of North Kingstown

INFORMATION FOR BIDDERS

ARTICLE 1. RECEIPT AND OPENING OF BIDS

Sealed bids must be submitted in SEALED ENVELOPES, addressed to the Purchasing Agent, Town Hall, 100 Fairway Drive, North Kingstown, Rhode Island 02852, and clearly marked with the name of the item bid, and the date and time of opening. Bids will be received by the Purchasing Agent up to the specified time as noted on the Invitation to Bid, and publicly opened and read aloud at the specified time.

It is the bidder's responsibility to see that his bid is delivered within the time and at the place prescribed. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to any officer or person for the premature opening of a proposal not properly addressed and identified.

Any bid received after the time and date specified shall not be considered, by messenger or by mail, even if it is determined by the Town that such non-arrival before the time set for opening was due solely to delay in the mails for which the bidder is not responsible. Conditional or qualified bids will not be accepted.

ARTICLE 2. PREPARATION OF BID

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in, in ink or typewritten, both in words and figures. Erasures or other changes must be explained or noted over the signature of the bidder.

Each bid must be submitted in sealed envelopes, clearly labeled, so as to guard against opening prior to the time set therefore.

The Town may consider any bid not prepared and submitted in accordance with the provisions hereof and reserves the right to reject any or all proposals in whole or in part, toward any item, group of items, or total bid; to waive any technical defect or formality in same, or to accept any proposal deemed to be in the best interest of the Town.

ARTICLE 3. TELEGRAPHIC MODIFICATION

Telephonic, telegraphic or oral bids, amendments or withdrawals will not be accepted.

ARTICLE 4. WITHDRAWAL OF BIDS

Bids may be withdrawn personally or by written request at any time prior to the time specified for the opening. Bids may be modified in the same manner. Negligence on the part of the bidder in preparing the bid confers no right of withdrawal or modifications of his bid after such bid has been opened.

ARTICLE 5. QUALIFICATIONS OF THE BIDDER

The Town reserves the right to request each bidder to present evidence that he is normally engaged in purveying the type of product or equipment bid on. No bid shall be considered from bidders who are unable to show that they are normally engaged in purveying the type of product or equipment specified in the bid proposal.

To receive full consideration, the bidder must submit literature and necessary details, when applicable, on the material or service he proposes to furnish in order that the Town may have full information available when analyzing the proposals.

ARTICLE 6. OBLIGATIONS OF THE BIDDER

At the time of opening of bids, each bidder will be presumed to have inspected the Specifications and Contract Documents (including all addenda) which has been sent to the address given by such bidder. The failure or omission of any bidder to receive or examine any form, instrument, or document shall in no way relieve any bidder from any obligation in respect to his bid.

Any exceptions or deviations from the provisions contained in this Specification must be explained in detail and attached to proposal. If such deviations do not depart from the intent of this notice and are in the best interest of the Town, the proposal will receive careful consideration.

ARTICLE 7. PRICES

Bidders shall state the proposed price in the manner as designated in the Bid Proposal Form. In the event that there is a discrepancy between unit prices and the extended totals, the unit prices shall govern. In the event that there is a discrepancy between the price written in words and written in figures, the prices written in words shall govern.

The prices in this bid shall be irrevocable for ninety (90) days, or until the bid is awarded by the Town Council. After award by the Town Council, said prices shall then remain firm for the duration of the Contract.

ARTICLE 8. TAX EXEMPTIONS

The Town is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Para. I, as amended. The Town is exempt from payment of Federal Excise Taxes. The prices bid must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful bidder.

ARTICLE 9. CONTRACT PERIOD AND TERM OF AGREEMENT (When Applicable to Bid)

Contract period: ONE (1) CALENDAR YEAR from date set in the Notice to Proceed, with options for years two and three awarded, contingent upon satisfactory performance by the vendor. If financially advantageous to the Town of North Kingstown, these contracts may be renewed or extended, from time to time, when agreed to, in writing, by both parties.

ARTICLE 10. LABOR REGULATIONS (When Applicable to Bid)

The following paragraphs regarding nondiscrimination in employment shall be included and become part of these specifications:

- a. Contractors shall comply with the provisions of the General Laws of Rhode Island and attention is called to Title 37, Chapter 13, Section 1-16, relative to the payment of wages, obligations and charges by Contractors on public works projects.
- b. Non-resident Contractors are subject to Section 44-1-6 of the Rhode Island General Laws, as amended. (OUT OF STATE CONTRACTORS.)
- c. The successful bidder will be required to comply with the Davis-Bacon Act (40USC 2 to a-7) as supplemented by Department of Labor regulations (29CFR Part 5).
- d. The successful bidder will be required to comply with the Contract Works Hours and Safety Standards Act (40 USC 327-330) as supplemented by Dept. of Labor Regulations (29CFR, Part 5).
- e. The successful bidder will be required to comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended, and as supplemented in Department of Labor regulations (41 CFR Part 60).
- f. The successful bidder will be required to comply with the Copeland "Anti-Kickback" Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR, Part 3).
- g. The successful bidder will be required to comply with the Safety and Health regulations (29 CFR, Part 1926 and all subsequent amendments) as promulgated by the Department of Labor.
- h. The successful bidder will be required to comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352).

ARTICLE 11. INSURANCE (When Applicable to Bid)

The Vendor shall assume responsibility and liability for all injuries to persons or damages to property, directly or indirectly due to, or arising out of, his operations under the contract and shall be responsible for the proper care and protection of all work performed for the Town.

The Vendor shall also indemnify and save harmless the Town of North Kingstown against any and all claims of whatever kind and nature due to, or arising out of, his breach or failure to perform any of the terms, conditions, or covenants of the contract resulting from acceptance of his bid.

The Vendor shall furnish the Purchasing Agent with certificates of insurance from companies acceptable to the Town of North Kingstown. All insurance companies listed on certificates must be licensed to do business in the State of Rhode Island. The Vendor shall provide a certificate of insurance as specified in the bid specifications. Contracts of insurance

(covering all operations under this contract) shall be kept in force until the contractor's work is acceptable by the Town.

The limits of the insurance must be at least in the amounts specified below;*

1. Commercial General Liability-Occurrence Form \$1,000,000/\$1,000,000.
2. Automobile Liability - \$1,000,000. With both of the above naming the Town as additional insured.
3. Worker's Compensation (if legally allowed and available). Waiver of subrogation applies to Worker's Compensation

The Vendor shall secure, pay for and maintain insurance as necessary to protect himself against loss of owned or rented capital equipment and tools, with provision for waiver of subrogation against the Owner.

ARTICLE 12. LAWS, ORDINANCES, AND CODES

All applicable Federal and State Laws, Ordinances and Codes of the Town of North Kingstown and regulations of all authorities having jurisdiction over this Project shall apply to this contract the same as though written herein in full.

The Town of North Kingstown will not award the Contract to any Contractor who is, at the time, ineligible under the provisions of any applicable regulations issued by the Secretary of Labor, United State Department of Labor, or is not qualified under applicable Ordinances of the Town of North Kingstown, or the laws of the State of Rhode Island.

SELECTION CRITERIA

The bid will be evaluated as to R.I.G.L. 45-55-5.(2) “Competitive Sealed Bidding”, and the award shall be made on the basis of the lowest evaluated or responsive bid price.

The following factors will be considered in determining the lowest evaluated or responsive bid price:

Bid Price;

Meets or exceeds bid specifications;

Delivery date;

Warranty/Guarantee;

Past performance by brand name bid;

Early Payment Discount.

Town of North Kingstown
Notice to Bidders

The Town of North Kingstown is exploring options to upgrade its existing golf car fleet. The Town is interested in using the equity of its existing fleet for upgrades on the driving range and club house.

The Town will accept bids of the following scenarios.

1. Proposal request for up to seventy-four (74) gas golf carts. Vendor must be willing to purchase (trade-in) the Town of North Kingstown's current fleet of up to seventy-four (74) gas golf carts.
2. Proposal request for up to seventy-four (74) electric golf carts. Vendor must be willing to purchase (trade-in) the Town of North Kingstown's current fleet of up to seventy-four (74) gas golf carts. The vendor will supply chargers, be responsible for their set up, and for getting power to the cart storage area.
3. ALL bids must include two (2) procurement options for each type of cart (electric/gas): a) Outright Purchase; and b) Five (5) Year Lease.

**ONLY AUTHORIZED FRANCHISED DEALERS PROVIDING SAID
CARTS NEED APPLY.**

Town of North Kingstown
Trade-in Details

		Trade In Price
1.	2010 EZ GO TXT ser# 2115095	\$ _____
2.	2010 EZ GO TXT ser# 2715091	\$ _____
3.	2010 EX GO TXT ser# 2715092	\$ _____
4.	2010 EZ GO TXT ser# 2715094	\$ _____
5.	2010 EZ GO TXT ser# 2715098	\$ _____
6.	2010 EZ GO TXT ser# 2715100	\$ _____
7.	2010 EZ GO TXT ser# 2715103	\$ _____
8.	2010 EZ GO TXT ser# 2715104	\$ _____
9.	2010 EZ GO TXT ser# 2715106	\$ _____
10.	2010 EZ GO TXT ser# 2715107	\$ _____
11.	2010 EZ GO TXT ser# 2716580	\$ _____
12.	2010 EZ GO TXT ser# 2716581	\$ _____
13.	2010 EZ GO TXT ser# 2716582	\$ _____
14.	2010 EZ GO TXT ser# 2716585	\$ _____
15.	2010 EZ GO TXT ser# 2716586	\$ _____
16.	2010 EZ GO TXT ser# 2716588	\$ _____
17.	2010 EZ GO TXT ser# 2716590	\$ _____
18.	2010 EZ GO TXT ser# 2716592	\$ _____
19.	2010 EZ GO TXT ser# 2716593	\$ _____
20.	2010 EZ GO TXT ser# 2716597	\$ _____
21.	2010 EZ GO TXT ser# 2716595	\$ _____

- 22. 2010 EZ GO TXT ser# 2716596 \$ _____
- 23. 2010 EZ GO TXT ser# 2716863 \$ _____
- 24. 2010 EZ GO TXT ser# 2716864 \$ _____
- 25. 2014 EZ GO RXV ser# 5343831 \$ _____
- 26. 2014 EZ GO RXV ser# 5343832 \$ _____
- 27. 2014 EZ GO RXV ser# 5343834 \$ _____
- 28. 2014 EZ GO RXV ser# 5343835 \$ _____
- 29. 2014 EZ GO RXV ser# 5343836 \$ _____
- 30. 2014 EZ GO RXV ser# 5343837 \$ _____
- 31. 2014 EZ GO RXV ser# 5343838 \$ _____
- 32. 2014 EZ GO RXV ser# 5343839 \$ _____
- 33. 2014 EZ GO RXV ser# 5343840 \$ _____
- 34. 2014 EZ GO RXV ser# 5343841 \$ _____
- 35. 2014 EZ GO RXV ser# 5343842 \$ _____
- 36. 2014 EZ GO RXV ser# 5343843 \$ _____
- 37. 2014 EZ GO RXV ser# 5343844 \$ _____
- 38. 2014 EZ GO RXV ser# 5343845 \$ _____
- 39. 2014 EZ GO RXV ser# 5343846 \$ _____
- 40. 2014 EZ GO RXV ser# 5343847 \$ _____
- 41. 2014 EZ GO RXV ser# 5343848 \$ _____
- 42. 2014 EZ GO RXV ser# 5343849 \$ _____
- 43. 2014 EZ GO RXV ser# 5343850 \$ _____
- 44. 2014 EZ GO RXV ser# 5343851 \$ _____

- 45. 2014 EZ GO RXV ser# 5343852 \$ _____
- 46. 2014 EZ GO RXV ser# 5343853 \$ _____
- 47. 2014 EZ GO RXV ser# 5343854 \$ _____
- 48. 2014 EZ GO RXV ser# 5343855 \$ _____
- 49. 2014 EZ GO RXV ser# 5343833 \$ _____
- 50. 2016 YAMAHA DRIVE ser# jw8-601501 \$ _____
- 51. 2016 YAMAHA DRIVE ser# jw8-601522 \$ _____
- 52. 2016 YAMAHA DRIVE ser# jw8-601526 \$ _____
- 53. 2016 YAMAHA DRIVE ser# jw8-601527 \$ _____
- 54. 2016 YAMAHA DRIVE ser# jw8-601528 \$ _____
- 55. 2016 YAMAHA DRIVE ser# jw8-601530 \$ _____
- 56. 2016 YAMAHA DRIVE ser# jw8-601531 \$ _____
- 57. 2016 YAMAHA DRIVE ser# jw8-601543 \$ _____
- 58. 2016 YAMAHA DRIVE ser# jw8-601545 \$ _____
- 59. 2016 YAMAHA DRIVE ser# jw8-601546 \$ _____
- 60. 2016 YAMAHA DRIVE ser# jw8-601547 \$ _____
- 61. 2016 YAMAHA DRIVE ser# jw8-601548 \$ _____
- 62. 2016 YAMAHA DRIVE ser# jw8-601549 \$ _____
- 63. 2016 YAMAHA DRIVE ser# jw8-601550 \$ _____
- 64. 2016 YAMAHA DRIVE ser# jw8-601551 \$ _____
- 65. 2016 YAMAHA DRIVE ser# jw8-601552 \$ _____
- 66. 2016 YAMAHA DRIVE ser# jw8-601553 \$ _____
- 67. 2016 YAMAHA DRIVE ser# jw8-601554 \$ _____

- 68. 2016 YAMAHA DRIVE ser# jw8-601555 \$ _____
- 69. 2016 YAMAHA DRIVE ser# jw8-601556 \$ _____
- 70. 2016 YAMAHA DRIVE ser# jw8-601557 \$ _____
- 71. 2016 YAMAHA DRIVE ser# jw8-601558 \$ _____
- 72. 2016 YAMAHA DRIVE ser# jw8-601559 \$ _____
- 73. 2016 YAMAHA DRIVE ser# jw8-601560 \$ _____
- 74. 2016 YAMAHA DRIVE ser# jw8-601561 \$ _____

TOTAL-TRADE INS \$ _____

BID SPECIFICATIONS

The Town of North Kingstown is accepting bids for up to seventy-four (74) **GAS GOLF CARTS.**

ITEM	DESCRIPTION	YES	NO
1	Filterless Oil System		
2	4-cyl. 285cc, air cooled engine		
3	Continuously variable transmission		
4	Electronic ignition system		
5	Maintenance free internal disc brakes		
6	5.8 gallon fuel tank		
7	42" wide seat		
8	4.3 inch min ground clearance		
9	Single brake pedal with a hill brake and positive locking positions		
10	Automatic release parking brake with two non-slip pedals		
11	Fully independent front suspension		
12	Automatic type double reduction rack and pinion steering or equal		
13	Electric Fuel Injection System		
14	Front and rear 5 mph energy absorbing bumpers		
15	Rear mud flaps		
16	Stand-up bag rack with quick release buckles		
17	Scorecard, pencil and tee holder		
18	Bi-fold windshield		
19	Thermoplastic roof		
20	Four year parts and labor warranty		

NOTE: The bid must be for the most recent design and model. All deviations from the above specifications or request for approval of equals must be included on the attached "Approved Equals" request and added as an addendum to the bid.

BOTH AN OUTRIGHT PURCHASE PROPOSAL AND FIVE (5) YEAR LEASE PROPOSAL MUST BE INCLUDED IN BID.

Town of North Kingstown
Proposal Form

To: Town of North Kingstown
100 Fairway Drive
North Kingstown, RI 02852-5762

I, (We) the undersigned, agree to furnish to the Town of North Kingstown, up to seventy-four (74) **GAS GOLF CARTS** according to the specifications contained in Invitation to Bid:

Year: _____ Make: _____ Model: _____

_____ \$ _____
(Price PER CART in words) (Price PER CART in figures)

Less Trade-Ins: Trade-in of **up to seventy-four (74) gas golf carts per attached Trade-In Detail Sheet.**

Total Proposed Trade-in Amount: \$ _____

Warranty/Guarantee: _____

ANTICIPATED DELIVERY DATE: _____

TERMS: _____

EARLY PAYMENT DISCOUNT: _____

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE: _____

(Please print name and title)

TELEPHONE #: _____ DATE: _____

EMAIL: _____

BID SPECIFICATIONS

The Town of North Kingstown is accepting bids for up to seventy-four (74) **ELECTRIC GOLF CARTS**, The carts must be current model vehicles (2016-2017).

ITEM	DESCRIPTION	YES	NO
1	48 volt motor		
2	Maintenance free internal disc brakes		
3	42" wide seat		
4	4.3 inch min ground clearance		
5	Single brake pedal with a hill brake and positive locking positions		
6	Automatic release parking brake with two non-slip pedals		
7	Fully independent front suspension		
8	Automatic type double reduction rack and pinion steering or equal		
9	Front and rear 5 mph energy absorbing bumpers		
10	Rear mud flaps		
11	Stand-up bag rack with quick release buckles		
12	Scorecard, pencil and tee holder		
13	Bi-fold windshield		
14	Thermoplastic roof		
15	Four year parts and labor warranty		
16	Supplier provides annual maintenance		

NOTE: The bid must be for the most recent design and model. All deviations from the above specifications or request for approval of equals must be included on the attached "Approved Equals" request and added as an addendum to the bid.

BOTH AN OUTRIGHT PURCHASE PROPOSAL AND FIVE (5) YEAR LEASE PROPOSAL MUST BE INCLUDED IN BID.

Town of North Kingstown
Proposal Form

To: Town Of North Kingstown
100 Fairway Drive
North Kingstown, RI 02852-5762

I, (We) the undersigned, agree to furnish to the Town Of North Kingstown, up to seventy-four (74) **ELECTRIC GOLF CARTS** according to the specifications contained in Invitation to Bid:

Year: _____ Make: _____ Model: _____

_____ \$ _____
(Price PER CART in words) (Price PER CART in figures)

Less Trade-Ins: Trade-in of up to seventy-four (74) gas golf carts per attached Trade-In Detail Sheet.

Total Proposed Trade-in Amount: \$ _____

Warranty/Guarantee: _____

ANTICIPATED DELIVERY DATE: _____

TERMS: _____

EARLY PAYMENT DISCOUNT: _____

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE: _____

(Please print name and title)

TELEPHONE #: _____ DATE: _____

EMAIL: _____